



139 S. SAGINAW STREET MONTROSE, MI 48457 / PHONE (810) 639-6168

**DOWNTOWN DEVELOPMENT AUTHORITY BOARD (D.D.A.)
February 19, 2026 @ 7:30 a.m.
MEETING MINUTES**

CALL TO ORDER – meeting called to order at 7:30 p.m..

ROLL CALL – Present – Chairwoman Machuk, Deborah Gross (arrived late), Jerry Mears, Eric Reed, Mayor Tom Banks and City Manager. Absent: Coetta Adams, Mike Burkhart, Scott Webster.

PLEDGE OF ALLEGIANCE – Pledge led by Chairwoman Machuk

APPROVAL OF AGENDA

Action:

Motion: Mayor Banks to approve agenda

Second: Adams

A – YES, Motion Carried.

CITIZEN COMMENTS

None.

CONSENT AGENDA

1. Approval of January 15, 2026 D.D.A. Meeting Minutes (DRAFT)

Action:

Motion: Mayor Banks to approve consent agenda

Second: Webster

A – YES, Motion Carried.

PRESENTATION

Welcome new DDA Board Member Mr. Larry Leonard!

OLD BUSINESS

NEW BUSINESS

1. Consider Discussion on Streetscape Project

Action: No action. Much discussion and overall board liked the concepts presented.

2. Consider Amending By-Laws page 2, Article 4, Section 6 “Removal of Board Members”

Action:

Motion: Mayor Banks to discuss for approval

Second: Leonard

A – YES, Motion Carried.

City Manager to redraft language and add excused absence clause. Bring back to the DDA Board in March.

BID AWARD/PURCHASE

1. Consider proposal from Montrose Greenhouse

Action:

Motion: Adams to approve proposal and for discussion

Second: Mayor Banks

A – YES, Motion Carried.

Action:

Motion: Adams amended motion to approve \$6,510.00

Second: Mayor Banks accepted amended motion and second.

A – YES, Motion Carried.

ORDINANCES

APPOINTMENTS

1. Consider Appointment of Officers

Action:

Motion: Mayor Banks to open up appointment considerations with the following nominations

Second: Adams

A – YES, Motion Carried.

Lori Machuk – Chairman

Scott Webster – Vice Chairman

Eric Reed – Treasurer

Deborah Gross – Secretary

CITIZEN COMMENTS

None

DDA COMMITTEE REPORTS

1. Chairwoman Lori Machuk, verbal report from “Event Committee”

Action: Report provided.

CITY MANAGER / DDA BOARD MEMBER COMMENTS

1. City Manager – verbal report on American Flags and Veteran Banners beautification project update

Action: Report provided.

ADJOURNMENT - 8:25 a.m.

Action:

Motion: Mayor Banks to adjourn meeting

Second: Reed

A – YES, Motion Carried.

Next DDA Meeting – March 19, 2026 @ 7:30 a.m.